

1 WELCOME, RECORDING AND APOLOGIES

- 1.1 Nico (Chair) welcomed the members in attendance to the Meeting and informed Members that all meetings will be recorded going forward.
- 1.2 Apologies from Ziaad (Treasurer) and Martin Brutton were noted.

2 QUORUM:

- 2.1 Nico confirmed that the meeting constitute a quorum.

3 NEW BUSINESS

- 3.1 Renet van Wyk (Town Planning) tendered her resignation with immediate effect. Renet cited her reason was due to feeling intimidated by the Vice-Chair (Geraldene) and being insulted in the email Geraldene sent at 17h30 just before the meeting.
 - 3.1.1 The Chair expressed his regret at Renet decision and the unfortunate developments that had taken place.
 - 3.1.2 The Vice Chair indicated that the resignation is unnecessary but referred the members to the full record of interactions captured in WhatsApp as well as in emails communications.
 - 3.1.3 Before departing, Renet indicated that she is willing to continue to support the work of the Committee as a volunteer in her portfolio reporting directly to the Chair.
 - 3.1.4 The meeting agreed to go back and read all the correspondence and revert by latest Friday.
 - 3.1.5 Anya pointed out the need for less formal and more collegial modes of interaction now that meetings are being recorded for the formal record so that conversation could focus on action points.

4 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- 4.1 The Chair requested approval of all minutes from April 2024.
- 4.2 The meeting agreed that all minutes, including corrections already tabled will be signed off by Friday should no further objections be received by then.
- 4.3 It was agreed that the Chair would check through his emails and follow up with Yvette for a copy of the draft AGM minutes.
- 4.4 It was agreed that Geraldene would determine a format for confirmatory notes to be extracted from meeting recoding going forward.

5 PROJECT REPORTS

5.1 Street Counting Report

- 5.1.1 The Chair reported that the initial street counting report had been completed with positive feedback making the layered safety approach feasible.
- 5.1.2 Dean's layered strategy emphasised that partial closure is a safety issue, rather than a security matter.
- 5.1.3 R30 thousand rand has been paid and R40 thousand rand remain outstanding.
- 5.1.4 It was agreed that the final report would be circulated via WhatsApp group indicating the need for a funding drive for street closures to commence.
- 5.1.5 Wendy suggested 'burst-messaging' to enhance message effectiveness.

5.2 Town Planning

5.2.1 The Chair reported regarding 570 SIBELIUS STREET

- 5.2.1.1 Tshwane has unfortunately approved of the boarding house at 570 Sibelius Street.
- 5.2.1.2 R100 thousand rands for the ongoing legal battle is required in this matter of and community members directly affected will be targeted in the fundraising efforts.
- 5.2.1.3 Geraldene pointed out that Town Planning was a priority and that Renet’s work was important, hence priority should be given with budget.

5.3 PARKS AND PAVEMENT STREET CLEANING

5.3.1 The Chairman reported regarding Elandspoort Park,

- 5.3.1.1 UNISA has its funds in line to support the project to completion within the next 6 weeks.
- 5.3.1.2 EXCO already approved R40 thousand rand advance of which R18 thousand has been spent, with another R20 thousand of expenditure to follow.
- 5.3.1.3 About 1000 cubic metres is needed to complete the project and enough was sourced but a TLB (tractor) must now be rented for this purpose where after the Landscape artist will start planting about 4500 cutting of indigenous plants.
- 5.3.2 Discussion ensued about options for local artist or designers who could assist to paint the **Speed Kills Wall**.
- 5.3.2.1 Neville agreed to make some enquiries and revert.

5.4 CARING

The meeting commended Anya and Renet for the success of the orchestra event in the Commons.

5.5 RESIDENTIAL SAFETY

Dean highlighted a few matters e.g. that the layered approach to safety is working well, residents must be educated regarding the right to freedom of movement and the development of a policy for residential safety was in progress.

5.6 MAINTENANCE

- 5.6.1 Neville will embark on a survey to compile a list of the aged (65 and older) who may have a need for minor fix up e.g. to weld anti-lift spikes, repairing old and rusted meter boxes etc. and draw up a fund raising plan .
- 5.6.2 Wendy reported problems with water meters and cherry picker suspected of stealing of stealing of cables.

5.7 SOCIAL MEDIA GROUPS FEEDBACK

Ore reported that Yvette is assisting her to take over the Social media groups, Facebook, emails etc. It was agreed that media postings would be off-limits between 20h00 to 06h00.

5.8 BANKING AND ADDITIONAL MATTERS

In the absence of Ziaad who has academic commitments, the Chair reported that the MLPORA Bank Account must be moved from ABSA to First National Bank.

5.9 GOVERNANCE

Geraldene reported that the comparison of five other Rate Payers Constitutions is complete and she had extracted enhancements to create an EXCO Management Charter. She undertook to circulate a draft.

5.10 NEXT MEETING NEXT MEETING

7 Aug2024 to be confirmed

CONFIRMATORY NOTES OF RECORDING OF THE EXECUTIVE COMMITTEE MEETING
MUCKLENEUK LUKASRAND PROPERTY OWNERS AND RESIDENTS ASSOCIATION
(The “ASSOCIATION”) HELD ON 2 OCTOBER 2024 -18H00 ONLINE VIA TEAMS

1 WELCOME, RECORDING AND APOLOGIES

- 1.1 Nico (Chair) welcomed the members in attendance to the online meeting.
- 1.2 Geraldene reported that she had tried to contact Wendy but has not had any success yet.
- 1.3 Anya recommended that an email be sent to Wendy to get clarity and the Chair agreed to action.
- 1.4 Martin was struggling with connectivity.

2 QUORUM:

- 2.1 Nico confirmed that the meeting constitute a quorum of members online and that the recording was in progress. Martin succeeded in joining the meeting

3 NEW BUSINESS

- 3.1 Neville indicated that he has the resource he alluded to at the last meeting on standby to joint the online meeting. He indicated she has lots of accounting, secretarial and administrative experience and is willing to assist the Committee.
- 3.2 The Chair indicated that the Committee should first agree the roles so that persons do not just join without slotting into a portfolio.
- 3.3 Ziaad pointed out the urgency to send out reminders for outstanding fees and if persons already on the Committee with spare capacity as not having running projects they should be assigned some of the tasks requiring resources. He also indicated that persons not attending should indicate if they are still serving

4 VACANCIES

- 4.1 The Chair confirmed the Secretary and Town Planning vacancies require urgent attention. He indicated that the Secretarial function requires more full-time commitment and that the special power of attorney given to Renet will enable her to continue working on Town Planning matters as his subcommittee.
- 4.2 Geraldene pointed out that the secretarial function should be split into components of administrative support to the Committee, Membership and Strategic Communication so that the super load that Yvette carried can be redistributed to other members and vacancies on the Committee.
- 4.3 Neville, agreed to approach the resource to check her availability for a more full-time capacity o tide us over to the next AGM.

5 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- 5.1 Geraldene apologised that minutes were not circulated, as she understood this to be a special meeting for urgent decisions.
- 5.2 The meeting confirmed the previous resolution that at all minutes of this Committee must be approved with corrections.
- 5.3 Neville reminded the meeting that the issue was that the electronic records of previous minutes were not available. Geraldene confirmed that the box of files she received contains older minutes from Issabeau, which was before Neil Roux’s time.
- 5.4 Dean indicated that he did not receive a draft of the AGM minutes and Ore confirmed that she has not found anything on MLPORA emails or on the Drive that Yvette has given her.
- 5.5 It was agreed that the Chair would check through his emails and follow up with Yvette for a copy of the draft AGM minutes and other electronic records.

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6 URGENT MATTERS/NEW BUSINESS

6.1 Revenue

- 6.1.1 The meeting agreed that Ore could send out fee reminders and that Ziaad would work on the reconciliations to see which members still have outstanding fees so that telephone calls can be made to encourage them gently.
- 6.1.2 Ore agreed to check for the specific reference number used for fee payments to assist Ziaad to reconcile the payments.

7 PROJECT REPORTS

7.1 Finance

- 7.1.1 Ziaad undertook to pay the Commons gardener from their funds held in the MLPORA account but requested that we need some invoices to establish an audit trail.
- 7.1.2 Ziaad also indicated that he needed some paperwork in support of raising the Unisa invoice for Elandspoort Park.
- 7.1.3 Ziaad reported that he is in the process of opening the new FNB banking account and will forward documentation to Nico.

7.2 Communication

- 7.2.1 Ore informed the meeting that the web hosting fees are due and payable in October online and in US dollars requiring a credit card or PayPal account.
- 7.2.2 Ore reported that communication was circulated to update the community on development re **Elandspoort Park**.
- 7.2.3 She also requested Dean and Neville to submit their inputs for the next CONNECT newsletter.
- 7.2.4 Geraldene pointed out that given the MLOPRA Strategy on the website the committee should use this opportunity to report to the community on who we are, and what we have been doing so far as etc. In this regard, she pointed out that as a committee we have not adopted action plans for our term of office and requested that each project should be linked to a strategic objective. This will enable each project to prepare short inputs can be compile for the CONNECT newsletter.
- 7.2.5 Ore agreed and indicated that this should be linked back to the AGM report as it was indicated that some project would be continuing so that the gap can be closed.
- 7.2.6 The Chair expressed the view that it was already too late to tell the community about the new committee but agreed that it will be relevant to give updates of where we are with projects thus far but that the newsletter must go out end of November latest.
- 7.2.7 Geraldene agreed to circulate her inputs in the next ten days.

7.3 Town Planning

The Chair reported that he has nothing new to add.

7.4 Parks and Pavement

- 7.4.1 From the last report the persons to paint the outlines of the sketches for the Speed Wall must still be confirmed. Cleaning of pavements are continuing over Saturdays with the same team requiring about R3900 monthly. He reported that Renet had 2 years ago initiated monthly contributions from community members and this should be revived to build up the budget to keep this work going.

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- 7.4.2 Dean added that the initiative also placed two skips in the neighbourhood for residents to dump stuff and that this should also be reignited given the Tshwane is not providing these clean-up services anymore.
- 7.4.3 Martin agreed to put together some costings for the work required by the next meeting to revive the project.
- 7.4.4 Neville suggested that community should have option of also contributing gardeners, trailers and some of their time on a Saturday to participate in MLPORA maintenance project.
- 7.4.5 Ziaad suggested that schools and businesses could also be approached as part of their social responsibility initiatives
- 7.4.6 Concerning **Elandspoort Park**, the Chair reported that some residents in Mears street had interfered with the people delivering the sand for the Berm, the company then withdrew, and after interventions, they agreed to deliver more topsoil.
- 7.4.7 The Chair indicated that Unisa processes are delaying their payment but that MLPORA has been registered as a vendor on their system; an MLPORA invoice will be issued which should speed-up the payment process.
- 7.4.8 He indicated that the full project budget is R1.4 million but Unisa is donating R450 000 into Renet’s Trust account from where tranche payments to MLPORA will be released.
- 7.4.9 Ziaad indicated that the accounting transactions will be reflected in the MLPORA books
- 7.5 MAINTENANCE**
- 7.5.1 Neville indicated that his maintenance project links into the Parks and Pavements
- 7.5.2 With rainy season, approaching cutting trees will become a priority so proactive communication also with the councillor to get the municipality involved will be required.
- 7.6 CARING**
- Stand over - Anya had to leave the meeting earlier
- 7.7 RESIDENTIAL SAFETY**
- Stand over – meeting time exceeded
- 7.8 GOVERNANCE**
- Stand over– meeting time exceeded
- 7.9 NEXT MEETING NEXT MEETING**
- The next meeting 13Nov2024 to be confirmed

CONFIRMATORY NOTES OF RECORDING OF THE EXECUTIVE COMMITTEE MEETING

MUCKLENEUK LUKASRAND PROPERTY OWNERS AND RESIDENTS ASSOCIATION

(The "ASSOCIATION") HELD ON 11 DECEMBER 2024 -18H00 IN PERSON AT PUZZLES RESTUARANT

1 WELCOME, RECORDING AND APOLOGIES

1.1 Nico (Chair) welcomed the members in attendance to the last meeting for 2024.

1.2 Apologies from Anya was registered. Wendy's resignation was confirmed

1.3 Geraldene (Vice-Chair) confirmed that the recording had started.

2 QUORUM:

2.1 Nico confirmed that the meeting constitute a quorum of members present.

3 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The meeting confirmed that only the July and October minutes required approval:

3.1 *July 2024 minutes:*

3.1.1 Nico mentioned that the draft minutes do not reflect that Renet van Wyk stated that she is resigning because she was 'insulted' by the email sent by the Geraldene. He furthermore stated that he too found it insulting.

3.1.2 Geraldene responded that the minutes does in fact reflect that Renet said that she felt 'insulted' by her. She offered to double-check but pointed out that Dean had circulated the recording of the meeting afterwards.

3.1.3 Martin motivated that the documentation should be appended to the minutes.

3.1.4 Geraldene supported that the full record of the fall-out must be added as an Appendix.

3.2 The meeting agreed and approved the minutes of 10 July 2024 with addition of such Appendix.

3.3 *2 October 2024 minutes:*

3.3.1 The meeting approved the minutes of 2 October without amendments.

4 PROJECT REPORTS

4.1 Elandspoort Park.

4.1.1 Nico mentioned that the R450 000.00 UNISA sponsorship for the Elandspoort Park berm project should be received within the next few days into Renet trust account as all administrative matters have now been finalised.

4.1.2 Ore enquired why the previous committee decided to pay into Renet trust account. Nico responded that it helps with payments and keeping things honest. Ziaad added that the funds will still be accounted for in MLPORA books.

4.1.3 Nico furthermore reported that Corobrick expressed interest in building the wall face and paving the area. A space for advertising is planned on the wall to recognize contributors etc.

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4.2 Road Closures

- 4.2.1 Nico reported that the service provider had reported back that all 5(five) streets being Klip, John, Smith, Mears and Pomona were supported for closure and that approval can only be after formal plans are submitted. He also pointed out that the MLPORA portion payable to these consultants has already been finalised in full.
- 4.2.2 Nico indicated that the next steps are that the town planner must be appointed, all official steps for closure must be followed, drawings must be compiled and costing must be determined beforehand.
- 4.2.3 He reported that he is in conversation with Amanda in the core group who is part of the National structure that determines the road rules that COT must follow and will be motivating for speed calming [rivets or rubble strips or zebra strips or gateway etc.].
- 4.2.4 Concerning the John Street developers Nico reported that the developers are still pursuing a level-3 zoning. He indicated that court processes are looming but the existing street captains must rally to get more signatures to support the MLPORA objection process.
- 4.2.5 Nico undertook to circulate the full report on road closure to EXCO members as is. However, he indicated that the messaging to the community will highlight that ongoing sponsorship will be required for the ensuing phases.
- 4.2.6 Martin suggested that MSHI should be approached regarding repositioning of camera in response to the road closures.
- 4.2.7 Dean countered citing that MSHI is operating illegally as they are not registered with the private security industry and furthermore their members are implicitly liable for fines up to R1 million rand.
- 4.2.8 He added that notwithstanding the value of facial recognition as a layer of security, putting up cameras is a breach of privacy and sensitive information is being gathered on people's movements which, should it fall into the wrong hands poses risks.
- 4.2.9 Nico indicated given his liaison with UNISA on the Elandspoort park project they have requested him to endorse MSHI for camera work they require. He stated that he cannot endorse them, as they are not complying with the law but that he will engage MSHI.
- 4.2.10 Geraldene requested clarity with regard the assertion that the MSHI business is illegal.
- 4.2.11 Dean responded that the issue is that they act as a private security company and are also doing investigations whilst they are not formally registered with the security industry.
- 4.2.12 Ziaad suggested that a friendly meeting should be held with MSHI to discuss the timeframe for them to become compliant.
- 4.2.13 Geraldene agreed but recommended that given the history of bad faith between the Nico and MSHI, it should be Neville and Martin meeting with them as they maintain good relationships with MSHI. Geraldene also requested Nico to share the letter from UNISA with MSHI so that they are aware of the correspondence.
- 4.2.14 Nico indicated that as the Chair he will phone Dirk and inform him that he cannot recommend them to UNISA until MSHI attain compliance.

4.3 Town Planning

Nico reported that the John street matter and Sibelius street matter are still ongoing.

4.4 Parks and Pavement

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- 4.4.1 Martin reported good progress with the clean-up project. He reported that a membership fee plus monthly contributions has been communicated on the clean-up group. He mentioned that it will be possible to report at the AGM on clean-up that started this year, with John Street project and the Elandspoort Park as continuing projects that people can donate to
- 4.4.2 Nico commended the sub-committee for taking charge and owning the initiative and that a communication to highlight the work must be posted.
- 4.5 Speed Kill Wall**
- 4.5.1 Martin indicated that the quote for paintwork was R23000.00. He indicated that he would have to get back to sponsors to confirm their donation of paint for MLPORA to promote them in return.
- 4.5.2 Neville agreed to do the painting with a spray gun and pointed out that the maintenance project links into the Parks and Pavements.
- 4.6 2025 AGM**
- 4.6.1 Nico confirmed that Yvette had sent him the draft minutes and he is working through it. Geraldene asked Nico to send her the draft to work through and circulate her mark-ups.
- 4.6.2 The meeting agreed to confirm the date for outside the March2025 school holidays.
- 4.7 Finance and Revenue**
- 4.7.1 The payment to Fresh the Commons gardener was paid after banking details was updated and invoice received. Ziaad reported that around R19800.00 was received for the John street fundraising project leaving a balance of around R30000.00 for remaining projects
- 4.7.2 Ziaad requested Nico and Geraldene to be available to accompany him to FNB to open the new bank account. He indicated that a resolution was already drafted but proof of address and copy of ID will be required.
- 4.8 Communication**
- 4.8.1 Ore reported a year-end newsletter to inviting new members and appeal for payment of the R500 annual membership either once off in advance or in monthly instalments.
- 4.8.2 Nico suggested that project based fundraising should be adopted as people more readily pay for things they can see happening.
- 4.8.3 Ore reminded the meeting that the generic running costs e.g. email hosting etc. are not project related.
- 4.8.4 Geraldene motivated to retain the base amount together with introducing project sponsorship.
- 4.8.5 Martin commented that only paid-up members should be allowed to vote
- 4.9 RESIDENTIAL SAFETY**
- 4.9.1 Dean reported that the last CPF Sector6 meeting for 2024 was well attended. He reported that the Police commended that our area is better performing with low crime stats notwithstanding that theft of water meters are ongoing.
- 4.9.2 He also indicated that the Police reported that criminal are now targeting e-hailing drivers. A generic alert will be communicated to the MLPORA community.
- 4.9.3 Dean stated that fires remain the biggest safety threat. He reported that the fire brigade responded in good time to put out three recent fires in Kruin Park plus a fire in Troye Street.
- 4.10 GOVERNANCE**
- 4.10.1 Nico requested members to submit inputs on the draft constitution submitted by Geraldene for the next meeting.

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- 4.10.2 Nico announced that adequate time has lapsed for the persons that were removed from the groups during the political messages saga, to be re-admitted.
- 4.10.3 Geraldene requested Nico to provide input to the responses she drafted to the complaints received from Ms Titia Tabak. She reminded the meeting that in essence the matter relates to complaints sent to the MLPORA email well before the last AGM that which complaint was never acknowledged or responded to. She stressed that although the issues are in the past, a response after having met with Ms Tabak is required.
- 4.11 NEXT MEETING NEXT MEETING**
- The next meeting is planned for the Wednesday in the 2nd or 3rd week in January 2025.

CONFIRMATORY NOTES OF RECORDING OF THE EXECUTIVE COMMITTEE MEETING
MUCKLENEUK LUKASRAND PROPERTY OWNERS AND RESIDENTS ASSOCIATION
(The “ASSOCIATION”) HELD ON 29 JANUARY 2025 -18H00 ONLINE VIA TEAMS

Item	Description	Action
1	WELCOME, RECORDING AND APOLOGIES 1.1 Nico (Chair) welcomed the members in attendance to the online meeting. 1.2 Geraldene (Vice-Chair) confirmed that the recording had started. 1.3 Apologies from Ziaad and Dean were registered. 1.4 The email resignation from Anya Calantzis was recorded. The Committee acknowledged her valuable contributions over the years.	
2	QUORUM: 2.1 Nico pointed out that the meeting fell short of 6 members to constitute a quorum. 2.2 Geraldene agreed but pointed out that with only 7 members currently out of 12, a majority is present. 2.3 Accordingly, it was resolved that the meeting would proceed but that any decisions taken will have to be ratified at the next quorate meeting. 2.4 A further revision in the current constitution to allow for 50+1 quorum after EXCO dwindles down to seven was identified.	Ratify EXCO decisions Constitution revision
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS 3.1 The minutes of 11 December 2024 were approved subject to affixing an Appendix of the full record of the Renet/Geraldene fall-out plus the following corrections: 4.1.3 Remove sentence reference to phase II and landscape architects getting involved 4.2.1 reword to indicate the road closure submission was officially supported and final approval can only occur after formal plans are submitted 4.2.5 clarify that only highlights from road closure report will be shared with the community but the full report will be shared with EXCO members in confidence. 4.2.13 the reference to a letter from UNISA is correctly reflected [00:51:03 onwards]	Nico to share full report with EXCO
4	WA decisions/ MATERS ARISING 2023 AGM minutes 4.1 The WA decision to request Niel to revisit the draft minutes carried 4.2 Matters arising are included under projects reports	

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5	NEW BUSINESS/URGENT MATTERS <i>The Commons</i> 5.1 Martin tabled a request on behalf of The Commons management to have a WhatsApp group under the MLPORA banner. This was agreed pending a written request from the Commons. 5.2 He also pointed out their notice to MLPORA to have their monies moved to the Van Wyk Attorneys account. 5.3 Martin reported that he had discussed the details with Ziaad who is attending to a reconciliation of moneys held by MLPORA on behalf of The Commons for the current financial year onwards. 5.4 Geraldene enquired whether the Commons has an income stream other than the annual MLPORA subsidy. 5.5 Martin responded that it forms part of the recon Ziaad will be doing to pick up donations to The Commons. He indicated that they are currently paying the gardener monthly out of their pockets <i>Membership Invoices and MLPORA Boards/Stickers</i> 5.6 Geraldene completed the list of ±600 properties from the map. This will be useful for updating the database [some people moved, new owners/tenants gaining admission on WA groups], circulating the constitution, AGM invites etc. However only around 457 invoices in 2023 and 2024(e.g. Unisa has many properties consolidated into one invoice, some parks etc.) 5.7 Geraldene expressed the view that as the member contributions are voluntary it does not require to reconcile who has not paid as outstanding amounts cannot be legally enforced 5.8 Nico asserted that it is important to know how many members we have but that the boards can now be offered to those who are paying the current year membership 5.9 Neville offered to sponsor flyers to post to ensure notice of the AGM is published widely <i>AGM date and associated meetings</i> 5.10 The AGM date was agreed for Wednesday 19 March 2025 5.11 The EXCO meeting on 12 Feb 2025 will focus on GM preparation 5.12 The last meeting of the current EXCO will be Wednesday 12 March 2025 unless another meeting before the AGM is required	Commons WA group Ziaad to recon Commons monies Draft communication and template for flyers etc.
6	VACANCIES 6.1 The recent resignations from EXCO must still be communicated 6.2 It was agreed that vacant positions would be filled at the upcoming AGM. 6.3 Geraldene proposed that the list of the type of duties and skills required e.g. generic role clarification based on the lived experience this year must be agreed so that persons volunteering can have an idea and indicate how/where/what they can initiate/enhance/maintain the work plan of the Committee.	EXCO skills requirement/clarify roles
7	PROJECT REPORTS	
7.1	Elandspoort Park. 7.1.1 Nico mentioned that a donation barometer board to show contributions coming in for the project was a good idea but budget will be required.	

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	7.1.2 Nico is waiting on UNISA regarding their request to coordinate with MSHI on camera work they require	
7.2	Road Closures 7.2.1 Nico reported that targeted communication on road closures must activate the street captains. 7.2.2 Geraldene suggested that the names of persons who coordinated the street lists during the week of electricity blackout should be obtained. 7.2.3 Martin mentioned that the street captains that were active previously should be contacted and he will get their details from Yvette. 7.2.4 Geraldene agreed to activate the street captains	<u>Geraldene/Martin to get names Ore will draft communication</u>
7.3	Town Planning 7.3.1 Nico reported that John Street matter is continuing but there is now a possibility to strike agreement. 7.3.2 Work on a new precinct plan is in progress and a quotation was sourced from the Urban Architecture Design Group at R265000, which is at a large discount. 7.3.3 An approved precinct plan is critical to arrest all the issues with opportunistic zoning and developments in MLPORA 7.3.4 This is estimated to be an 8-month process with a draft tabled within four months and for Tshwane to respond 4 months hence. 7.3.5 Fund raising will be critical for this project to get the Embassies, business and the community to donate to this project, which is part of the subcommittee supervised by Renet. 7.3.6 Geraldene enquired to get a copy of the precinct plan that was presented at the last AGM 7.3.7 Nico responded that it initiated as part of the Gautrain objection process and by Gerrit Joop van Ann worked on what was drawn by Nellien years ago. 7.3.8 Nico mentioned that he is not up to speed with the Berea Street and Sibelius Street matters so it will have to stand-over. 7.3.9 He also pointed out that there has been complains/allegations about an illegal school or nursery school operating that MLPORA has not attended to.	<u>Copy of old draft precinct plan</u> <u>Details of illegal school</u>
7.4	Parks and Pavement 7.4.1 Martin reported that he is aware of debit orders running to support the parks and pavement projects and this now falls to the cleaning project <i>ElandsPoort Park</i> 7.4.2 Nico reported that work has resumed and Derek...is on site to manage. 7.4.3 The TLB is on site and one load of extra topsoil was delivered but about 35 loads is required. Trenches will now be dug for the walls, which will then conclude the bulk of the preparatory work for the berm. After all the soil is in place the planting can start. 7.4.4 A meeting will be held at the site again tomorrow 7.4.5 Nico is in discussions with Coro-Brick and the application must be resubmitted for the current financial year. If approved the bricks will then be secured but in the interim the foundations can be poured. 7.4.6 He mentioned a complaint received from a resident to complain about the state of the Berm project and that this may be an issue at the upcoming AGM.	

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8	CLOSURE & NEXT MEETING Next meeting be held on 12Feb2025	

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Item	Description	Action
1	WELCOME, RECORDING AND APOLOGIES 1.1 Nico (Chair) welcomed the members in attendance to the online meeting. 1.2 Geraldene (Vice-Chair) confirmed that the recording had started. 1.3 Apologies from Ziaad and Dean were registered. 1.4 The email resignation from Anya Calantzis was recorded. The Committee acknowledged her valuable contributions over the years.	
2	QUORUM: 2.1 Nico pointed out that the meeting fell short of 6 members to constitute a quorum. 2.2 Geraldene agreed but pointed out that with only 7 members currently out of 12, a majority is present. 2.3 Accordingly, it was resolved that the meeting would proceed but that any decisions taken will have to be ratified at the next quorate meeting. 2.4 A further revision in the current constitution to allow for 50+1 quorum after EXCO dwindles down to seven was identified.	Ratify EXCO decisions Constitution revision
3	APPROVAL OF MINUTES OF PREVIOUS MEETINGS 3.1 The minutes of 11 December 2024 were approved subject to affixing an Appendix of the full record of the Renet/Geraldene fall-out plus the following corrections: 4.1.3 Remove sentence reference to phase II and landscape architects getting involved 4.2.1 reword to indicate the road closure submission was officially supported and final approval can only occur after formal plans are submitted 4.2.5 clarify that only highlights from road closure report will be shared with the community but the full report will be shared with EXCO members in confidence. 4.2.13 the reference to a letter from UNISA is correctly reflected [00:51:03 onwards]	Nico to share full report with EXCO
4	WA decisions/ MATERS ARISING 2023 AGM minutes 4.1 The WA decision to request Niel to revisit the draft minutes carried 4.2 Matters arising are included under projects reports	

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5	NEW BUSINESS/URGENT MATTERS <i>The Commons</i> 5.1 Martin tabled a request on behalf of The Commons management to have a WhatsApp group under the MLPORA banner. This was agreed pending a written request from the Commons. 5.2 He also pointed out their notice to MLPORA to have their monies moved to the Van Wyk Attorneys account. 5.3 Martin reported that he had discussed the details with Ziaad who is attending to a reconciliation of moneys held by MLPORA on behalf of The Commons for the current financial year onwards. 5.4 Geraldene enquired whether the Commons has an income stream other than the annual MLPORA subsidy. 5.5 Martin responded that it forms part of the recon Ziaad will be doing to pick up donations to The Commons. He indicated that they are currently paying the gardener monthly out of their pockets <i>Membership Invoices and MLPORA Boards/Stickers</i> 5.6 Geraldene completed the list of ±600 properties from the map. This will be useful for updating the database [some people moved, new owners/tenants gaining admission on WA groups], circulating the constitution, AGM invites etc. However only around 457 invoices in 2023 and 2024(e.g. Unisa has many properties consolidated into one invoice, some parks etc.) 5.7 Geraldene expressed the view that as the member contributions are voluntary it does not require to reconcile who has not paid as outstanding amounts cannot be legally enforced 5.8 Nico asserted that it is important to know how many members we have but that the boards can now be offered to those who are paying the current year membership 5.9 Neville offered to sponsor flyers to post to ensure notice of the AGM is published widely <i>AGM date and associated meetings</i> 5.10 The AGM date was agreed for Wednesday 19 March 2025 5.11 The EXCO meeting on 12 Feb 2025 will focus on GM preparation 5.12 The last meeting of the current EXCO will be Wednesday 12 March 2025 unless another meeting before the AGM is required	Commons WA group Ziaad to recon Commons monies Draft communication and template for flyers etc.
6	VACANCIES 6.1 The recent resignations from EXCO must still be communicated 6.2 It was agreed that vacant positions would be filled at the upcoming AGM. 6.3 Geraldene proposed that the list of the type of duties and skills required e.g. generic role clarification based on the lived experience this year must be agreed so that persons volunteering can have an idea and indicate how/where/what they can initiate/enhance/maintain the work plan of the Committee.	EXCO skills requirement/clarify roles
7	PROJECT REPORTS	
7.1	Elandspoort Park. 7.1.1 Nico mentioned that a donation barometer board to show contributions coming in for the project was a good idea but budget will be required.	

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	7.1.2 Nico is waiting on UNISA regarding their request to coordinate with MSHI on camera work they require	
7.2	Road Closures 7.2.1 Nico reported that targeted communication on road closures must activate the street captains. 7.2.2 Geraldene suggested that the names of persons who coordinated the street lists during the week of electricity blackout should be obtained. 7.2.3 Martin mentioned that the street captains that were active previously should be contacted and he will get their details from Yvette. 7.2.4 Geraldene agreed to activate the street captains	<u>Geraldene/Martin to get names Ore will draft communication</u>
7.3	Town Planning 7.3.1 Nico reported that John Street matter is continuing but there is now a possibility to strike agreement. 7.3.2 Work on a new precinct plan is in progress and a quotation was sourced from the Urban Architecture Design Group at R265000, which is at a large discount. 7.3.3 An approved precinct plan is critical to arrest all the issues with opportunistic zoning and developments in MLPORA 7.3.4 This is estimated to be an 8-month process with a draft tabled within four months and for Tshwane to respond 4 months hence. 7.3.5 Fund raising will be critical for this project to get the Embassies, business and the community to donate to this project, which is part of the subcommittee supervised by Renet. 7.3.6 Geraldene enquired to get a copy of the precinct plan that was presented at the last AGM 7.3.7 Nico responded that it initiated as part of the Gautrain objection process and by Gerrit Joop van Ann worked on what was drawn by Nellien years ago. 7.3.8 Nico mentioned that he is not up to speed with the Berea Street and Sibelius Street matters so it will have to stand-over. 7.3.9 He also pointed out that there has been complains/allegations about an illegal school or nursery school operating that MLPORA has not attended to.	<u>Copy of old draft precinct plan</u> <u>Details of illegal school</u>
7.4	Parks and Pavement 7.4.1 Martin reported that he is aware of debit orders running to support the parks and pavement projects and this now falls to the cleaning project <i>ElandsPoort Park</i> 7.4.2 Nico reported that work has resumed and Derek...is on site to manage. 7.4.3 The TLB is on site and one load of extra topsoil was delivered but about 35 loads is required. Trenches will now be dug for the walls, which will then conclude the bulk of the preparatory work for the berm. After all the soil is in place the planting can start. 7.4.4 A meeting will be held at the site again tomorrow 7.4.5 Nico is in discussions with Coro-Brick and the application must be resubmitted for the current financial year. If approved the bricks will then be secured but in the interim the foundations can be poured. 7.4.6 He mentioned a complaint received from a resident to complain about the state of the Berm project and that this may be an issue at the upcoming AGM.	

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